

## **PROCEDURES TO APPROVE EMERGENCY DEBRIS MANAGEMENT SITES FOR HURRICANE GENERATED DEBRIS**

- Complete the attached **Emergency Debris Management Site Request Form**, specifically note whether the site was used previously.
- To aid in selecting an appropriate site, the following criteria should be considered:
  - What is the proposed use for the site?
  - Is it easily accessible?
  - Is it removed from obstructions, such as power lines and pipelines?
  - Are there any issues concerning environmental characteristics, such as wetlands, historic sites, etc.?
  - Is the general site topography conducive to the activities that will be conducted?
  - Is the soil type suitable for its intended use?
  - Are there nearby residences and/or businesses that will be inconvenienced or adversely affected by use of the site?
  - What is the proximity to occupied dwellings?
  - Is the size sufficient for its intended use?
  - Is the site located near water bodies, such as rivers, lakes, or streams?
  - What is its proximity to the impacted area?
  - Other pertinent information
- Once DEQ receives this request, the site suitability will be determined based on the information provided and/or inspection of the proposed site by DEQ personnel.
- The governing authority will be notified when the site is approved.

The site information will be available to the public on the DEQ website.

## Emergency Debris Management Site Request Form

Government Entity (Parish, City, or Town) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_

Contacts (Governing Entity) \_\_\_\_\_

(Site Operations – if known) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Activity:

Staging (specify type of debris) ☐ \_\_\_\_\_

Chipping & Grinding Area (vegetative debris) ☐ \_\_\_\_\_

Burn Area (note if air curtain destructor) ☐ \_\_\_\_\_

Construction/Demolition Debris Disposal ☐ \_\_\_\_\_

Woodwaste Disposal ☐ \_\_\_\_\_

Other Activities \_\_\_\_\_

Requested Time Span for Activities \_\_\_\_\_

Proposed Hours of Operation: \_\_\_\_\_

Location of Site (Latitude, Longitude – decimal form if available) \_\_\_\_\_

Physical Location (Street, Highway, etc.) \_\_\_\_\_

Owner of Property (name /phone number / mailing address) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Environmental Characteristics of Location (state if site was previously authorized) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Signature-Authorized  
Parish or City Official*

\_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*Date*

**Please Note: Approval must be obtained from the affected property owner prior to commencement of operation.**

Provide a quad map delineating the area to be utilized as the site. **Mail or Fax** this completed form and map to:

Linda Brown ([linda.brown@la.gov](mailto:linda.brown@la.gov))  
Louisiana Department of Environmental Quality  
P.O. Box 4313 - Baton Rouge, LA 70821-4313  
E-MAIL: [DEQ-Gustavfax@la.gov](mailto:DEQ-Gustavfax@la.gov) FAX: 225-325-8236 Questions: 225-219-3974